



## Rosehill Homestay Policy

**Rationale:** Where parents opt for DET to arrange accommodation, the Department through the school, is responsible for provision of accommodation, support and general welfare to the student. These arrangements shall be in place for the period that the student will be under 18 years of age while in Australia. This policy has been developed to meet the requirements of the ESOS National Code 2018 and Student visa (Condition 8532) and the VRQA *Guidelines for the Enrolment of Overseas Students Aged Under 18 Years* which require that appropriate arrangements have been made for the accommodation, welfare and support of students less than 18 years of age.

This policy is designed to be consistent with the IED guidelines.

### Policy:

#### Welfare

- The School will organise homestay accommodation of high quality and which provides a child safe, comfortable and caring environment.
- The homestay accommodation will be provided by a suitable family, couple or single person. The Homestay host must be at least 21 year of age.
- Current Working With Children Checks must be supplied by all adults residing or frequently residing in Option 3 or Option 4 homestay arrangements prior to the student moving into the residence and be maintained throughout their stay or until they turn 18 years of age.
- The maximum number of international students per homestay is 3 at all times, regardless of provider.
- Students must provide written permission from their parents to the school and have the school's endorsement if they wish to stay away from their homestay overnight. The school also must hold relevant contact details and inform the homestay of the arrangement prior to the student being allowed to stay away.
- The School will monitor homestay arrangements, including twice yearly visits to verify that the accommodation continues to meet all requirements.
- Prior to any additional adults commencing residence at the location, the Homestay host must advise the School and provide Working with Children Checks.
- The school will conduct annual training for all homestay providers including the School's Child Safe and CCYP Reportable Conduct Scheme policy and procedures.
- The student will be required to move out of designated Rosehill homestay on the date that the welfare responsibility of Rosehill Secondary College is terminated if the student transfers to another education provider or withdraws.

### Other Policy Requirements:

#### Fees and Services

- A weekly fee of \$310 will be charged. This covers expenses associated with the provision of the following homestay services:
  - Single bedroom for the student's exclusive use
  - Three meals per day, seven days per week (cooked evening meal)
  - Facilities including a bed, wardrobe, towels and linen
  - Gas, electricity, heating and water costs, internet expenses
  - Cleaning services of common living areas
  - Use of living areas within residence
  - Study facilities, including a desk, study light and bookcase

- internet expenses
- Telephone will be the student's responsibility unless otherwise agreed on the Homestay Responsibility Agreement
- The initial payment will include a two weeks' fees \$620 to homestay host in advance plus a bond \$620 which will be held by school.
- Student should make the payment of \$620 to homestay provider fortnightly and homestay provider needs to provide a receipt to students after payment received.
- During holidays a holding fee to secure the homestay accommodation fee is required to cover the student's absence if they go home overseas during this period. Half price which is \$155 per week during the period students are away and \$750 cap for term 4 end of year holiday.
- Students and/ or parents are required to reimburse homestay providers for any damage to property caused by student, or costs incurred by student during the time of residence
- Complaints that cannot be resolved by either the homestay provider or the student should be referred in writing to the School.

### **Homestay Arrangements**

- If a homestay provider wishes to terminate the homestay agreement, at least two weeks' notice is given to the student and School. Any advance payments should be refunded to the student.
- Where a student moves out of a homestay at least two weeks' notice must be given to the homestay provider and School. Giving less than this may result in the bond being forfeited.
- Students, homestay providers and the school welfare manager (Principal class officer) will be asked to sign a Homestay Responsibility Agreement on commencement of the student's enrolment. This will outline the house rules and requirements as well as homestay costs and methods of payment.
- Students and homestay providers may not change the homestay arrangements without consultation with the School and through the Homestay Responsibility Agreement.

### **Over 18 Students**

- It is a condition of enrolment at *Rosehill Secondary College* that all international students must reside in homestay accommodation (including students who are over 18) until the end date of the CAAW or they return home if aged under 18 or until the end of the study period if aged over 18.

Endorsed by school council 26 August 2019